## Your First Day Back: 12 Fast Facts

# 1. First Paycheck and How Much

You will receive your first paycheck no later than Thursday, January 31, 2019 and it will include PP26 and PP01 (December 23, 2018 through January 19, 2019).

## 2. Overtime

Overtime for PP26 and PP01 will be paid in PP02.

#### 3. Impacts to Leave

All previously scheduled leave is cancelled; use or lose annual leave will be restored

# 4. Family and Medical Leave Impact

Furlough days will not count against 12-week FMLA leave entitlement

## 5. WebTA

All time entries for PP26 and PP01 will be validated and certified by OCHCO and BFS. Employees should not access the system until further guidance is provided.

## 6. Within-Grade Step Increases

Within-grade step increases will be effective as originally scheduled unless it was delayed for performance related issues.

## 7. Transit Subsidy

Transit subsidies will be replenished as usual. Contact SMARTrip at 202-962-1326 for assistance. Field transit participants should consult their Regional Support Managers.

#### 8. FEHB Coverage

Coverage not impacted, employee share of premiums will be withheld.

#### 9. Password Resets

Contact the National Help Desk at 888-297-8689.

#### 10. Locked PIV Card

Contact the PIV office located in the Robert C. Weaver Building, Room 1101, or call 202-402-3046.

#### 11. Unemployment Compensation

Unemployment benefits received during the shutdown must be repaid.

# 12. Retirement Impact

Neither your high-3 nor retirement eligibility calculations will be impacted.

Please visit <u>www.hud.gov</u> for more information located in "Welcome Back FAQs."